Wiki Content

### AAFC MANUAL OF DRESS CHAPTER 1

### UNCONTROLLED IF PRINTED

## THE AAFC UNIFORM

#### **Amendment List**

Amendment	Comment	Date	Authority
Initial Issue	Approved AAFCEC	13 Dec 13	DGCADETS-AF

#### AUTHORITY

- 1. CDF Directive 22/2013 delegates the authority to determine the uniforms to be worn by the AAFC and the circumstances in which a uniform is required or permitted to be worn by a member to the the Director-General Cadets Air Force (DGCADETS-AF). The Chief of Air Force (CAF) has authorised the Director Co-ordination Air Force (DCOORD-AF) to approve all badges to be worn on the uniform for AAFC Officers, Instructors and Cadets. The AAFC Manual of Management provides authority to issue clarifying instructions and procedures for the administration and operation of the AAFC to the CDR-AAFC. The AAFC Manual of Dress (MoD) is issued by CDR-AAFC and applies to all members of the AAFC.
- 2. IAW that authority, the following instructions are designed to assist all members of the AAFC in wearing their Uniform correctly. All instructions are:
  - a. formally recommended by the AAFC Uniform Committee;
  - b. endorsed by CDR-AAFC;
  - c. ratified by AAFCEC; and
  - d. approved by DGCADETS-AF.
- 3. Under no circumstances is any member permitted to make local directions outside of these instructions.
- 4. Members requesting clarification of uniform issues, or seeking formal changes to uniform instructions or policies should raise the concern or change with the Uniform Committee, via WOFF-AAFC through their relevant Wing Warrant Officer.
- 5. The AAFC MoD is the definitive authority for AAFC members. The RAAF Manual of Dress is not an adjunct to the AAFC MoD or a reference to which members should refer in determining dress requirements for the AAFC.

#### INTRODUCTION

6. The purpose of the AAFC uniform is to provide a distinct form of dress which identifies the wearer as a member of the Australian Air Force Cadets and in which AAFC personnel may participate in their various activities. The uniform should be worn with pride and dignity as it represents an organisation with a distinguished history of service to the Nation and community.

General Principles Applicable to the AAFC Uniform

- 7. The general principles applicable to the AAFC uniform, which have been endorsed by CAF, are:
  - a. changes to the uniform should be kept to a minimum and should only be made for significant reasons of comfort, safety, function or necessity;
  - b. the uniform should have a smart military appearance and clearly identify the wearer as a member of the Australian Air Force Cadets;
  - c. the uniform should be functional, have an uncluttered appearance, be comfortable to wear; and
  - d. the uniform should give a reasonable degree of commonality between gender and rank level to foster the 'one team' philosophy.

# Responsibility for Policy Relating to AAFC Uniforms, Embellishments and Accourrements

8. CAF has delegated to Director Coordination-Air Force (DCOORD-AF) the authority to approve changes to AAFC orders of dress, to introduce or withdraw uniforms, accourtements and embellishments, to set out dress regulations and to grant waivers to dress and grooming regulations as appropriate.

### Authority of Commanders in Relation to Dress

9. Commanders may prescribe a particular form of approved dress for wear on a specific occasion, e.g. ceremonial parades. Commanders do not have the authority to waive or vary the provisions of this Manual, nor to lay down specific dress rules in an environment, where members would normally be able to choose from a range of Service Dress (SD) uniform options. Commanders may restrict the wearing of certain orders or dress locally when such apparel would be clearly unsuitable for the climate or season.

### ORDERS OF DRESS

### AAFC Dress

- 10. AAFC Dress is classified in the following manner:
  - a. Service Dress (SD) is worn by all members of the AAFC on most official occasions and may also be worn as working dress, when appropriate.
  - b. Ceremonial Dress (CD) is worn by parade participants and spectators in uniform at ceremonial parades, guards of honour and other special occasions as required.
  - c. Mess Dress (MD) is worn by Officers, Warrant Officers, SNCOs, CUOs and CWOFFs for formal evening functions. SD is worn by all other ranks and cadets for formal evening occasions as approved by the OC/CO.
  - d. Disruptive Pattern Uniform (DPU) is a camouflage pattern uniform worn by AAFC members as both working dress and on field activities.
  - e. Flying Dress (FD) is only worn by personnel engaging in flying activities, whilst on that activity.

### All Seasons Service Dress Concept

11. The SD uniform consists of various basic items and of a number of optional items. Unless personnel are required to wear a specific order of SD uniform, for a particular occasion they may choose to wear whichever combination of SD uniform they wish to wear, provided it is authorised in this Manual. Additionally, members are expected to show common sense in their choice of optional items in relation to climate and the work environment. The concept of an 'all seasons' uniform is to afford personnel a degree of flexibility and choice and to do away with the rigidity associated with seasonal changeover dates.

### PROVISION AND REPLACEMENT OF UNIFORM

### Basic Uniform Items

12. On appointment, enlistment or following the completion of training, all members of the AAFC receive an initial free issue of basic AAFC uniform items and accessories in accordance with Chapter 12 of this Manual. These items are to be maintained in good order and replaced when necessary, throughout a member's period of service with the AAFC.

### Optional Items of Uniform

13. Some items of uniform are not issued at public expense but may be purchased by members, at their own expense, for wear as optional items. These are listed in Chapter 12 of this Manual. Commanders may not order personnel to purchase or wear such items.

# WEARING OF AAFC UNIFORM

### Introduction

14. All members of the AAFC are entitled to wear AAFC uniform in accordance with the provisions in this Manual.

#### **Patterns**

15. A member is only to wear those patterns of uniforms, accourtements and embellishments approved by DCOORD-AF and which are supplied through AAFC Logistics Flights. Where special measure items are required, they are to conform as closely as possible to the approved pattern.

### **Exemptions from Dress Regulations on Religious Grounds**

- 16. Members or prospective members of the AAFC may apply through appropriate channels to DCOORD-AF for exemption from particular dress regulations where genuine religious or cultural grounds exist for making such an application. Requests will be determined on a case-by-case basis. Details should include the reason why the exemption is being sought and how the exemption, if granted, would affect the member's dress and/or grooming.
- 17. Ideally, requests for exemptions should be resolved before an individual commences initial training, as it is during this period that variations to dress rules may create problems. Therefore, AAFC Squadron staff responsible for processing new applicants, should provide them with a broad outline of the Air Force and AAFC dress and grooming regulations, with a particular emphasis on the uniforms worn during initial training and the type of activities conducted during that period.
- 18. Exemption applications by members of the Sikh faith normally request permission to wear a turban instead of standard headwear and to have uncut hair and a beard. It should be noted that there are a number of other items some members of this faith wish to wear both externally and under their clothing and commanders should establish if any of these should also be included in the application.
- 19. Standards of operational efficiency, safety, hygiene and the functionality of a form of dress are factors taken into account when applications for exemption are considered. Even where exemptions are granted, cases may arise, where commanders may be required to temporarily waive such exemptions if one of these standards might be compromised.
- 20. Where an exemption has been given to wear a non-standard item or items of clothing with the AAFC uniform, it will be the responsibility of the individual to provide such items and commanders are to advise personnel of this requirement.
- 21. Turbans and Hijabs In the case of turbans and hijabs, an Air Force Blue version, or a colour as close as possible, will be required for wear with the SD uniform and a black version for wear with DPUs, when an exemption has been given. The appropriate badge is to be affixed at the apex of the triangle of the headband of the turban. When it is necessary to wear specialist headgear such as flying helmets, the turban has to be removed and the patka (mini turban) should be worn.

### Wearing of Insignia, Embellishments and Accoutrements with Uniform

22. Detailed instructions for the wearing of insignia, embellishments and accourtements are contained in Chapter 11 of this Manual.

#### Occasions for Wear

- 23. To allow maximum benefit to be obtained from the uniform, a member may exercise discretion in wearing approved combinations of dress to suit the prevailing weather conditions within the following guidelines:
  - a. On Duty. Approved combinations of Service Dress and Disruptive Pattern Uniform are approved for wear on duty unless uniforms for special working dress or protective clothing are required, or a particular order of dress is ordered for a special occasion. Members are expected to exercise common sense in the wearing of optional items of dress.
  - b. In Public. All approved combinations of Service Dress, Disruptive Pattern Uniform may be worn in public. Ceremonial Dress and Mess Dress may be worn in public on appropriate occasions.

### RESPONSIBILITIES OF OFFICERS COMMANDING AND COMMANDING OFFICERS

#### Authorised Dress and Grooming

24. OCs and COs are to ensure that members under their command wear only authorised patterns of uniform and accessories.

#### Maintenance of Uniform

25. Commanders are to ensure that their personnel possess uniforms which are clean, in good order, well-fitting and of the correct pattern. Uniforms are to be inspected regularly to ensure that high standards of dress are maintained. Service Dress 1A and Ceremonial Dress 4A consist of a tunic and matching trousers, or slacks, which are manufactured from the same batch of Air Force Blue material. To preserve the matching colour of these garments, they are always worn together, not separately, and must be dry-cleaned at the same time. While a small degree of colour difference between SD trousers, slacks or skirts and the utility jacket is acceptable, because they are purchased or issued separately, any garment in this range with marked fading is to the replaced by the member.

### RESPONSIBILITIES OF MEMBERS

### Wearing of the AAFC Uniform

26. Individuals are responsible for wearing their uniforms, and where applicable civilian attire, in accordance with the requirements of this Manual on all occasions, and in all localities. The wearing of unauthorised combinations of AAFC uniform items or the mixing of uniform items with civilian attire is not permitted.

Cleaning and Repair of the AAFC Uniform

27. Responsibility for ensuring that uniforms are in good repair, clean and well-fitting is vested in the first instance with the member.

### WEARING OF AAFC UNIFORM ON SPECIFIC OCCASIONS

### Wearing of Mess Dress in Public

28. Mess Dress is not for general wear in public places but may be worn at appropriate venues, on formal occasions. Officers, WOFFs and SNCOs are to wear headdress (SD Cap) with Mess Dress when attending functions in a representational capacity or functions of a significant nature.

### Wearing of Flying Dress in Public

29. Flying Dress may be worn in public when travelling to and from duty or when conducting short periods of private business in the local area.

### **Restrictions and Conditions**

- 30. General conditions relating to the wearing of Flying Dress in public are:
  - a. The uniform must be in a clean and well turned-out state.
  - b. Only an approved version of Flying Dress may be worn.
  - c. The approval to wear Flying Dress, to and from duty, applies to travel in private or Service vehicles only
  - d. Personnel, when travelling between home and their place of duty, may make brief stops to conduct private business to make small purchases etc; however, such stops should be short and not involve extensive periods in public areas. Brief visits to service stations, convenience stores and similar establishments are considered acceptable; however, the wearing of Flying Dress for extended periods in shopping complexes and similar areas is not permitted.

### Wearing of AAFC Uniform When Travelling in Public

- 31. All Officers, Instructors and Cadets in the AAFC take great pride in wearing the uniform, and are keen to display this pride in public. However, it is also a sad reality that on some occasions the wearing of uniform can make individuals a target for undue attention, and possibly even harassment. Therefore, the following guidelines are in place:
  - a. Wearing of Uniform on Commercial Flights: Officers, Instructors and Cadets should only wear uniform on commercial flights when they are reporting to a meeting or activity directly from the flight, or arriving directly from the meeting or activity. On all other occasions neat civilian attire should be worn on commercial flights.
  - b. Wearing of Uniform on Public Transport including Rail Travel: Generally, Officers, Instructors and Cadets would only wear uniform on public transport (including long distance rail travel) when they are reporting to a parade, meeting or activity directly from that travel, or travelling home directly from the meeting or activity. On these occasions uniform should generally be worn. If however there is no requirement to wear uniform, then neat civilian attire would be more practical and appropriate.
  - c. **Uniform in Unsavoury Areas**: Where Officers, Instructors and Cadets are required to travel on foot or by public transport through suburbs and areas where the wearing of uniform is likely to draw unwelcome attention to the member, especially at night, local commanders are authorised to approve members to remove headdress, and wear a civilian jacket or jumper over the top of the uniform, so that the member is clearly not recognisable as uniformed.
- 32. The onus remains on local commanders making sensible decisions about the wearing of uniform on public transport, and a balance should be struck between pride in the uniform, discipline, and the safety of members of the AAFC.
- 33. It is also noted that if uniform is to be worn in public, then standards are not to be relaxed. Indeed, all members in these circumstances should conduct themselves in a manner that reflects well on the

AAFC and the Air Force.

### WEARING OF UNIFORM - SPECIFIC GUIDANCE

### Dress Standard for Civilian Instructors

34. At all Squadron activities except field exercises, Civilian Instructors are required to wear neat casual dress appropriate for the relevant climatic conditions. The dress standard worn on field exercises can be found in Chapter 5 Paragraph 16.

### Fancy Dress Functions and Similar Events

35. A member is not to wear any form of AAFC uniform at fancy dress functions, street parades or similar events.

### Political or Religious Gatherings and Street Appeals

36. A member may wear uniform for private worship or to attend officially sanctioned religious services. A member is not to wear uniform when attending a meeting, gathering, procession or demonstration which could be contentious, unless representing the AAFC in an official capacity. This includes handing out literature at polling booths. A member in uniform is not to participate in street appeals or similar activities, except with CO's approval.

### Media Appearance / Comments

37. Personnel are not permitted to make media appearances or comments in uniform without prior approval from the relevant chain of command IAW DI(G) ADMIN 08-1 (Public comment and Dissemination of Information by Defence Personnel).

#### Social Media

38. Images of personnel wearing AAFC uniform placed on any form of social media, including professional or social networking sites, are liable to be considered a form of public comment and therefore subject to the provisions of DI(G) ADMIN 08-1. Such images have the potential to create controversial or legally contentious situations, thereby bringing the individual and/or the AAFC into disrepute. There is also the possibility of security requirements being compromised. Images of AAFC personnel wearing uniform, which may be considered inappropriate, controversial or in any way bringing the AAFC into disrepute, may not be uploaded to social media sites. This applies to any individual shown in the image and other AAFC personnel with access to such images. All members are to observe their obligations in accordance with the AAFC Social Media Policy.

### Former Members of the AAFC

39. The AAFC does not have a retired list of members. Former members of the AAFC are not permitted to wear AAFC uniform or parts thereof under any circumstances.

### Carriage of Pace Stick by AAFC Personnel

- 40. Use of a Pace Stick by AAFC personnel is restricted to those members who have qualified as a RAAF WOD or have held the equivalent ARA or RAN qualification. For avoidance of doubt, the carriage or use of a Pace Stick by CWOFFs or any other Cadet is prohibited. Carriage or use by AAFC Instructors who have not qualified as a RAAF WOD or the ARA or RAN equivalent is also prohibited.
- 41. AAFC Commanders at all levels are advised that no discretion exists for local interpretation, Failure to comply with this policy brings discredit on the individual Commander, their unit and the AAFC and will be regarded as a serious breach of command responsibilities. Any previous approvals local Commanders believe may have been granted are to be regarded as withdrawn with immediate effect.
- 42. Entitled members wishing to carry or otherwise use a Pace Stick are to seek formal approval from the WOFF-AAFC through the Chain of Command.

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# **AAFC MANUAL OF DRESS**

**CHAPTER 2** 

# SERVICE DRESS (SD) - AIR FORCE BLUE

### Amendment List

Amendment	Comment	Date	Authority
Initial Issue	Approved AAFCEC	13 Dec 13	DGCADETS-AF

1. The concept of the AAFC uniform is one of 'all seasons' and members may exercise discretion to wear any pattern of Service Dress uniform, including optional items, to suit their comfort and prevailing weather conditions.

### Service Dress - Air Force Blue (1A, 1B, 1C)

- 2. With the exception of ceremonial parades, where SD-AFB is dress of the day, all members may elect to wear any one of the following combinations, if issued:
  - a. tunic with long sleeve shirt and tie (if issued) (1A);
  - b. long sleeve shirt and tie (all ranks) (1B);
  - c. short sleeve shirt without tie (all ranks) (1C);
  - d. long or short sleeve shirt with sweater (female Instructors and Officers may wear the SD-AFB cardigan in place of the sweater) and tie (collar under sweater) (all ranks);
  - e. long or short sleeve shirt with sweater without tie (collar over sweater) (all ranks);
  - f. long or short sleeve shirt with utility jacket and tie (CWOFF and CUO, all Instructors and Officers); and
  - g. long or short sleeve shirt with Air Force A2 leather jacket with or without a tie (Officers and Instructors only, all ranks).
- 3. Rules limiting a member's ability to elect which combination of the uniform to wear as dress of the day are not to be made.

### Shirt Collars

4. The SD-AFB shirt collar (when worn without a tie) is NOT to be ironed flat, under any circumstances. The collar is to be permitted to sit naturally. No member may vary this for any reason, including personal preference.

### Skirts

5. Female Instructors and Officers may elect to wear the SD-AFB skirt with stockings/pantyhose (Kolotex 'nearly black'). Female cadets may not. Skirts may only be worn with CD-AFB when the member is NOT part of a formed body.

### SD Tunic

- 6. Whilst the SD Tunic is an acceptable option to wear in non-ceremonial occasions and in days past was worn regularly, now it is only worn on rare occasions.
- 7. Members who are issued with, or who choose to purchase the SD Tunic should be aware of when it is appropriate to wear the item.
- 8. The following non-ceremonial situations are when the SD Tunic may be appropriate:
  - a. as an alternate to MD;
  - b. public relations type meetings where civilian attendees are wearing a lounge suit.
  - c. funerals;
  - d. dinner or luncheon functions where MD is not appropriate, however dress is denoted as 'lounge suit' or 'jacket and tie';

- e. occasions when the member is to make a formal speech or address to an audience; and
- f. attendance at a formal interview or selection board, as an interviewee or interviewer.
- 9. At all of the above occurrences, wearing of long-sleeve shirt and tie and/or utility jacket would also be acceptable, (except that utility jackets should not be worn as MD, or to funerals).
- 10. If the wearer feels he would be under-dressed as a result of wearing shirt-sleeves, or a utility jacket, at a meeting, or non-AAFC function, where uniform is not critical to the occasion, a lounge suit with
- 11. As only very few AAFC members have SD Tunic, it is quite acceptable for members to appear in long sleeve shirt and tie at any occasion where 4A uniform is ordered, or when an OC and/or Reviewing Officer chooses to wear their Tunic.

#### Air Force A2 Leather Jacket

- 12. The Air Force A2 Leather Jacket may be worn by AAFC Officers and Instructors in any one of the following combinations:
  - a. with AAFC rank slides only; or
  - b. with AAFC rank slides, name patch and AAFC badge.
- 13. The Air Force A2 Leather Jacket may not be worn by cadets of any rank at any time.
- 14. AAFC name patches are black with white stitching, and should include a representation of the AAFC badge, the member's name, and 'Australian Air Force Cadets', all in capitals. Where a member is entitled to 'AAFC Wings', they may wear a representation of these Wings in place of the AAFC badge. Name badges can only be sourced from an approved supplier, with samples endorsed by DCOORD-AF.
- 15. When outdoors, the jacket is to be zipped level with the top of the jacket pockets or higher. The jacket may be unzipped indoors.
- 16. The AAFC badge is the only badge approved for wear on the Air Force Leather Jacket. Badges from other units (either RAAF or AAFC) are not to be worn.
- 17. Members are to ensure when purchasing the jacket that it is the correct style, as shown in AAP 5135.003 (AM1) RAAF Manual of Dress (ie correct configuration of pockets and zips). No member of any rank is to be ordered or coerced into purchasing an Air Force A2 Leather Jacket. The WOFF-AAFC is able to provide further relevant information if required.

### **Utility Jackets**

18. The SD-AFB Utility Jacket may be worn by any cadet ranked CUO or CWOFF, and any Officer and Instructor in the AAFC. When the utility jacket is worn with AAFC rank slides, it requires no other insignia to identify the member.

### **SD-CD-AFB Headdress**

- 19. The primary SD-AFB headdress for all cadets ranked Cadet to Cadet Flight Sergeant for all occasions including ceremonial is the 'Hat Fur Felt Khaki' (HFF-K) with the cadet hat badge.
- 20. The primary SD-AFB headdress for all cadets ranked CWOFF & CUO and for all Officers and Instructors on all occasions including ceremonial is the Service Dress Cap, with appropriate Airman, Warrant Officer or Officer cap badge.
- 21. No member of the AAFC may direct that a member cannot wear their primary headdress under any circumstances EXCEPT for specific WHS reasons. Local commanders in these circumstances must consider the member's duties and circumstances of individual days and/or activities before making a specific ban (ie only members with outdoor duties on days of UV risk). Blanket unit or detachment bans on members of any rank wearing their primary headdress are forbidden.
- 22. All cadets ranked CWOFF & CUO and all Instructors and Officers may elect to wear the HFF-K with appropriate cap badge.
- 23. For appropriate formal and ceremonial occasions, all Officers, Instructors, CUOs and CWOFFs are to wear the SD cap (if owned or issued).
- 24. All Officers and Instructors may elect to wear the SD-AFB garrison cap with SD uniform, with appropriate patch. Cadets may not wear the SD-AFB garrison cap
- 25. All female cadets ranked CWOFF & CUO and all female Officers and Instructors are to wear the female SD cap with appropriate cap badges.
- 26. When worn by Officers, Instructors or cadets with SD-AFB or CD-AFB uniform, the brim of the HFF-K must be completely flat. While the RAAF Manual of Dress states that the brim is to be turned down by no more than 2cm, the AAFC uses the HFF-K as a piece of Ceremonial Dress, and as cadet's standard wear on public occasions, with a high degree of exposure. This necessitates a higher standard be maintained by Officers, Instructors and Cadets. Commanders may approve Officers, Instructors and Cadets to wear the HFF-K with the brim turned down by no more than 2cm on approved field activities only.

### Patent Leather Shoes

27. Patent leather shoes are the approved and issued item of Service Dress for the AAFC. The old style leather shoe is now an Australian Navy specific item and will not be supplied to the AAFC. In the event that stocks of patent leather shoes are temporarily unavailable cadets are to be issued with the cadet boot – black for wear with the SD-AFB uniform. Privately purchased black laced leather shoes of similar standard to the old style leather shoe may also be worn pending supply of patent leather shoes.

### **ANNEXES**

A. Uniform Wearer Guide – Service Dress-Air Force Blue

B. Uniform Wearer Guide - Footwear

C. Uniform Wearer Guide - Headdress

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### AAFC MANUAL OF DRESS CHAPTER 3

# CEREMONIAL DRESS (CD) - AIR FORCE BLUE

### Amendment List

Amendment	Comment	Date	Authority
Initial Issue	Approved AAFCEC	13 Dec 13	DGCADETS-AF

### Ceremonial Dress - Air Force Blue (4A, 4B, 4C)

- 1. It can be worn in any of the following combinations:
  - a. Long or short sleeve shirt with SD Tunic and tie (all Officers and Instructors, where jacket is owned or issued) (4A);
  - b. long sleeve shirt and tie (all ranks) (4B);
  - c. short sleeve shirt without tie (all ranks) (4C);
- 2. When wearing the SD Tunic, AAFC Officers and Instructors must ensure that is worn with the correct 'Australian Air Force Cadets' badges 2.5cm below each shoulder seam. Gilt 'AAFC' badges are not to be worn on the lapels or anywhere else on the tunic.
- 3. When a serving AAFC member attends a ceremonial occasion, whether as a spectator, guest or volunteer, they should wear the appropriate dress as recommended by the unit hosting the occasion.

### Ceremonial Dress in Cold Weather

4. When severe cold and/or wet weather makes it unreasonable or unsafe for AAFC cadets to conduct a parade in shirts only, the local commander is authorised to direct that ALL members on parade wear AFB jumpers. Utility jackets are not to be worn on parade in place of jumpers.

- 5. Officers, Instructors and Cadets attending the parade as spectators who do not own a SD Tunic are permitted to wear jumpers or utility jackets.
- 6. Under no circumstances are medals or name badges to be worn on jumpers.

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# AAFC MANUAL OF DRESS

### **CHAPTER 4**

# MESS DRESS (MD)

#### Amendment List

Amendment	Comment	Date	Authority
Initial Issue	Approved AAFCEC	13 Dec 13	DGCADETS-AF

- 1. All AAFC Instructors of the rank of SGT(AAFC) and above may wear Mess Dress. All CWOFFs and CUOs may wear Mess Dress.
- 2. AAFC Officers are to ensure that the correct seasonal Mess Dress jacket is worn. Summer/winter jackets are not to be worn out of season. Where a member does not own the correct seasonal jacket, SD-AFB should be worn. Cadets may only wear the summer jacket.
- 3. Red Sea Rig may be worn by those members entitled to wear Mess Dress as described above. Red Sea Rig is only to be worn during the correct season, and in suitable climates. It is not to be worn as a 'cheap alternative' to the correct uniform.
- 4. Mess boards for Officers and Instructors should contain 'AAFC' in gold stitching at the base of the board, with complete rank insignia, including the 'eagle and crown' above the insignia. Boards containing 'AAFC' in gilt may continue to be worn, but are to be phased out as they are not formally approved by the RAAF.
- 5. Mess boards for CUOs should contain 'AAFC' in gold stitching at the base of the board, with a 7mm white stripe/ribbon directly above, and the 'eagle and crown' above the insignia. Variations that include a light blue stripe/ribbon under the 'AAFC', or 'AAFC' in gilt, may continue to be worn, but are to be phased out as they are not formally approved by the RAAF.
- 6. Mess boards for CWOFFs should contain 'AAFC' in gold stitching against a light blue stripe/ribbon at the base of the board, with a gold embroidered WOFF insignia directly above, and the 'eagle and crown' above the insignia. Variations that include the gilt WOFF insignia, or 'AAFC' in gilt, may continue to be worn, but are to be phased out as they are not formally approved by the RAAF.
- 7. The wearing of mess boards that do NOT contain 'AAFC' in some form may not be worn under any circumstances by any member.

### Seasonal Change Over Dates

- 8. The following table indicates the official start and conclusion of the seasonal 'winter' period:
  - a. AAFC Officers must wear the winter mess jacket during the winter period.
  - b. AAFC Officers must wear the summer mess jacket outside the winter period.
  - c. Red Sea Rig may ONLY be worn outside the winter period.

Wing	Commences	Concludes	
1 Wing	No winter season		
2 Wing	Third Monday in May	Third Monday in September	
3 Wing	Monday before ANZAC Day	Third Monday in October	
4 Wing	Monday before ANZAC Day	Third Monday in October	
5 Wing	First Monday in April	First Monday in December	
6 Wing	Monday after ANZAC Day	Second Monday in October	
7 Wing (South of Tropic of Capricorn)	First Monday in May	Last Monday in September	
7 Wing (North of Tropic of Capricorn)	No winter season		
8 Wing	No winter season		

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# AAFC MANUAL OF DRESS

# **CHAPTER 5**

# DISRUPTIVE PATTERN UNIFORM (DPU)

### Amendment List

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Amendment	Comment	Date	Authority
Initial Issue	Approved AAFCEC	13 Dec 13	DGCADETS-AF
AL1	DPU Rank Slide - Removal of old style - RI 02/2014	01 Mar 14	CDR-AAFC
AL2	Annex A - Correction to the positioning of the RAAF Ensign Patch.	10 Apr 14	WOFF-AAFC

- 1. Disruptive Pattern Uniform (DPU) may be worn by members as working dress and/or in the field. It is to be worn in accordance with the instructions contained herein.
- 2. DPU is not to be worn with ironed-in creases, however, outside of a field environment, DPU must be lightly pressed/ironed. The wearing of unironed DPU outside of the field is unacceptable.
- 3. AAFC Officers and Instructors are permitted to wear both the 'old style' DPU and 'new style' DPU-NIR, provided the uniform was supplied by either a AAFC Logistics Flight or an ADF Clothing Store.
- 4. The mixing of 'old style' DPU items of clothing with 'new style' DPU-NIR items of clothing is not permitted.
- 5. AAFC cadets are only to wear the style of DPU issued to them officially by the AAFC. DPU of any style purchased or procured privately, regardless of the supplier, is not approved to be worn.
- 6. As large quantities of the old style DPU are held by LOGFLTs across all sizes, DPU-NIR is not to be worn by any cadet. The only exception is where a cadet has been issued with made-to-measure DPU-NIR after receiving approval from the relevant Wing AFLO.
- 7. AAFC members wearing DPU are to ensure that the 'AAFC DPU Biscuit' is worn on the left sleeve of the shirt, jumper or polar fleece jacket 2cm below the shoulder seam, and that an 'AIR FORCE CADETS' patch is worn directly above the left shirt pocket. All members are encouraged to wear the embroidered DPU name badge above the right shirt pocket.
- 8. The correct rank insignia for all AAFC members wearing DPU is the DPU rank slide. No member of the AAFC is to direct any other member to wear SD-AFB slides with DPU under any circumstances. Similarly, no member of the AAFC may elect to wear SD-AFB slides with DPU.

### DPU Sleeves

- DPU sleeves may be worn rolled up or down at the discretion of the individual member.
- 10. Local commanders may NOT mandate sleeves rolled up or down for reasons of uniformity except in the following circumstances:
  - a. During field or live-fire exercises sleeves must be worn rolled down;
  - b. Where local WHS or Base regulations dictate that sleeves must be worn rolled down; or

- c. When marching in a formed body, all sleeves are to be either rolled up or rolled down.
- 11. If sleeves are worn rolled up, they need to be rolled IAW Annex B of this Chapter. For clarity, the roll is to be positioned just above the elbow with the final fold approximately four fingers in width.

#### T-Shirts with DPU

- 12. Members may wear DPU, tan, brown, black or olive green t-shirts as undershirts with DPU. Approved Unit logos may be printed on t-shirts in black only.
- 13. DPU T-Shirts/Skivvies may only be worn as an outer garment 'for field related physical activity as ordered by field commanders'. Under all other circumstances, t-shirts are NOT to be worn as an outer garment with DPU.
- 14. T-shirts must been maintained in good repair.

#### Civilians and DPU

15. Civilian Instructors in the AAFC may wear DPU on field activities with NO insignia. On all other occasions. Civilian Instructors are NOT to wear DPU.

#### Headdress with DPU

- 16. All members may wear any of the following headdress with DPU:
  - a. HFF-K with correct badge;
  - b. DPU broad brimmed bush hat (field only);
  - c. DPU small brimmed utility/'giggle' hat (field only); or
  - d. AAFC or approved unit baseball cap.
- 17. Local commanders may mandate the wearing of the HFF-K or broad brimmed bush hat (in field only) for all cadets for daytime training where WHS requirements make it appropriate.
- 18. In all other circumstances, members may elect to wear the AAFC or approved unit baseball cap. No member of the AAFC may direct another member to do otherwise for any reason, including uniformity or personal preference.

### Unit Patches and Baseball Caps with DPU

- 19. Members may wear approved unit patches on the right sleeve of the DPU shirt 10cm below the shoulder seam (rectangular patch) or 2cm below the shoulder seam (circular patch), preferably on a black or green Velcro patch, so the badge may be removed for laundering and while in the field.
- 20. Members may wear AAFC approved unit baseball caps with DPU in place of the AAFC baseball cap, within their own unit. On Wing and National activities, unit caps are not to be worn.
- 21. Requirements for the design of unit patches and baseball caps are contained in Chapter 9 of this Manual. It should be noted that all new DPU patch designs will only approved in a rectangular form. Existing approved circular DPU patches may continue to be worn.

#### Boots with DPU

- 22. All cadets must wear either the Cadet green or black boots, if issued, at Squadron premises and on ADF establishments or similar locations. Boots must be cleaned and polished as appropriate.
- 23. Should the Cadet green or black boot not be issued, then cadets may only wear boots officially issued to them from a AAFC Logistics Flight through their local Squadron. Boots must be maintained in a clean state and it is recommended that suede issue field boots are cleaned using water and a stiff bristle (scrubbing) brush.
- 24. All cadets on field activities, and all Officers and Instructors on all occasions, may wear any boot issued or previously issued by the AAFC or the RAAF, or any of the following boots approved by CAF:
  - a. ALTAMA 4158 3LC Hot Weather:
  - b. BELLEVILLE M590 Hot Weather:
  - c. BATES 30501 Durashock Desert; and
  - d. CROSSFIRE Peacekeeper Plus
- 25. The wearing of boots other than those listed above will not be permitted without medical exemption.
- 26. Where members of the AAFC require a medical exemption to wear an alternate design of boot, they should apply to the AAFC Uniform Committee through their Wing Warrant Officer, for approval by DCDR-AAFC.

### Polar Fleece Jackets with DPU

- 27. All AAFC members (Officers, Instructors and Cadets) may wear the polar fleece jacket with DPU. IAW existing AAFC requirements, the members must be distinguished as AAFC members, therefore, a DPU patch (or 'biscuit') is to be worn on the left sleeve, in the same manner as worn with the DPU jumper. (It is suggested members simply Velcro the patch on to the existing area.)
- 28. Approved rectangular Unit Patches may be worn on the right sleeve of the Polar Fleece Jacket

# RAAF Ensign with DPU

29. All AAFC members are permitted to wear the RAAF Ensign Patch on the left sleeve of the shirt or jacket when wearing DPU.

### Grooming Standards with DPU in the Field

- 30. All males are required to comply with AAFC grooming standards when in DPU in the field, including the requirement to remain clean shaven.
- 31. When in the field, females may elect to wear their hair in a neat pony-tail, or in a braided pony-tail. However, females at Squadron premises, on ADF establishments, or in public waiting departure for the field or upon return from the field, MUST wear their hair IAW normal grooming standards. Hair may be released into a pony-tail only upon arrival in the field, and returned to an appropriate standard before departure from the field.

### **DPU Rank Slides**

32. The only DPU rank slide approved for wear on DPU is the current version that includes AAFC embroidered over a light blue band (cadet) or white band (IOC and OOC), including while on field activities. No other DPU ranks slide are approved for wear and no 'local' variations are authorised.

### **ANNEXES**

A. Uniform Wearer Guide - Disruptive Pattern Uniform (DPU)

B. Uniform Wearer Guide - How to Fold/Roll DPU Sleeves

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### **AAFC MANUAL OF DRESS**

### CHAPTER 6

Amendment List

# **FLYING DRESS**

Heriament List				
Amendment	Comment	Date	Authority	
Initial Issue	Approved AAFCEC	13 Dec 13	DGCADETS-AF	

- 1. Flying Dress (FD) may only be worn by AAFC members engaging in flying activities, whilst on that activity. FD is an optional uniform that can be worn if available.
- 2. AAFC Flying Dress rank insignia may be attached to the Flying Dress, providing the appropriate white/blue AAFC stripe is included.
- 3. Members may wear the following patches on Flying Dress:
  - a. the AAFC badge on the right breast;
  - b. the RAAF Ensign on the left sleeve;
  - c. an approved unit patch on the right sleeve;
  - d. an approved name patch on the left breast. The patch may include a representation of the AAFC badge; or
  - e. where the member is entitled to wear the AAFC Wing or GFPT badge, a representation of the AAFC Wing or GFPT badge.

### Wearing of Flying Dress into a Mess on an ADF Establishment

- 4. No Officer, Instructor or Cadet is to wear Flying Dress into a Mess on an ADF establishment except in the following circumstances:
  - a. they have just completed a flight and will not have time to change into DPU or SD before the Mess closes; and/or
  - b. they will be flying within 30 minutes of finishing their meal.
- 5. On all other occasions, Officers, Instructors and Cadets must wear DPU or SD into the Mess.

### Wearing of Tarmac Dress into a Mess on an ADF Establishment

- 6. No Officer, Instructor or Cadet is to wear Tarmac Dress into a Mess on an ADF establishment under any circumstances.
- 7. On all occasions, Officers, Instructors and Cadets must wear DPU or SD into the Mess.
- 8. For the purposes of this Manual, Tarmac Dress is defined as non-uniform clothing used when assisting with flying operations. For example, high-visibility clothing or vests used when refuelling aircraft or undertaking aircraft handling duties.

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# AAFC MANUAL OF DRESS

### CHAPTER 8

# DRESS RULES AND GROOMING INSTRUCTIONS

### Amendment List

Amendment	Comment	Date	Authority
Initial Issue	Approved AAFCEC	13 Dec 13	DGCADETS-AF

#### General

- 1. When wearing uniform, personnel are to ensure that personal effects such as wallets, pens, glasses cases, combs, cigarettes, keys or similar objects are not visible, nor appear unduly bulky when carried in pockets. Pens and pencils are not to be worn exposed except in the holders of uniform sweaters and flying clothing.
- 2. Any bulky or protruding jewellery, likely to cause injury, should be removed prior to participating in any PT related activities.

### **Tropical Dress**

3. Male Officers, Instructors, CUOs and CWOFFs are no longer permitted to wear Tropical Dress.

### Dress SD Blue/White

- 4. The Dress SD Blue/White may be worn on AAFC activities within the correct season as shown in Chapter 4 (Mess Dress) of this Manual. AFB rank slides are to be worn.
- 5. Female CUOs and CWOFFs may wear the Dress SD Blue/White when acting as directing staff on an AAFC Detachment.
- 6. HFF-K is to be worn during daylight hours if the majority of your activity is outdoors, otherwise SD Cap may be worn.

### **Maternity Dress**

- 7. AAFC Instructors and Officers who are pregnant, and have passed their first trimester, may elect to wear either:
  - a. RAAF Maternity Dress with AAFC slides; or
  - b. appropriate civilian clothing.
- 8. Maternity Dress is not an issued uniform item.
- 9. AAFC cadets who are pregnant, and have passed their first trimester, may elect to wear appropriate civilian clothing

### AAFC Baseball Cap

10. The AAFC Baseball Cap may be worn with DPU, FD and civilian clothing by all members of the AAFC. It may not be worn with SD-AFB under any circumstances.

### **RAAF Shirts and Jackets**

11. Shirts and jackets with RAAF patches are not to be worn as part of AAFC uniform, including by individuals who are members of both organisations. Members in these situations should ensure an issue of AAFC uniform.

### Glasses and Sunglasses

- 12. All AAFC members are entitled to wear sunglasses during daylight hours on all activities, including daily parades and parade practices. Local commanders may only forbid the wearing of sunglasses for formal ceremonial parades, and even then have the discretion not to do so.
- 13. Sunglasses worn in the AAFC must be of a practical design, however, local commanders are directed to interpret this as liberally as possible, weighing heavily WHS benefits to members.
- 14. Prescription glasses and sunglasses may be worn by AAFC personnel at any time.
- 15. Glasses or sunglasses are not to be worn on the top of heads, placed on top of headwear nor hung from the uniform.

# Gloves

- 16. Gloves may be worn in accordance with the guidelines contained in the following paragraphs. Fingerless gloves are not to be worn.
- 17. Working/Service Dress. During cold weather, plain, black knitted or black leather gloves may be worn by all ranks with any form of working/service dress, except when a shirt is worn as an outer garment.

- 18. Ceremonial Dress. Black knitted or black leather gloves are not to be worn on ceremonial occasions such as parades and funerals. However, in the case of ceremonial parades held outdoors in extremely cold weather, the officer responsible for mounting the parade may permit the wearing of these items by participants. This concession does not apply to Tri-Service events.
- 19. White Ceremonial Gloves. Banner Bearers, Banner Warrant Officers, Banner Escorts and Banner Orderlies are to wear white cotton gloves on all ceremonial occasions, regardless of the parade dress being ordered.
- 20. White Ceremonial Gloves are not to be worn by any other member of a ceremonial parade.

### Safety Boots

21. Members of LOGD and LOGFLTs involved in warehouse duties are permitted to wear non-issued black safety boots or shoes with uniform as required. Safety boots or shoes will not be issued to AAFC members as part of their Scale of Issue.

### **Defence ID Cards**

- 22. ID Cards may be worn in one of the following manners whilst in uniform:
  - a. tunic/utility jacket worn with lanyard or clipped to the left breast pocket;
  - b. sweaters/cardigans worn with lanyard or clipped to the left epaulette;
  - c. shirts/dresses worn with lanyard or clipped to the left breast pocket;
  - d. may be worn clipped to the trouser belt on the right side when wearing SD uniform;
  - e. DPU (Old Style) worn with lanyard or clipped to the left breast pocket; or
  - f. DPU (NIR) worn with lanyard or clipped to the side of the left breast pocket or clipped to the bottom of the rank slide.
- 23. ID Cards may not be clipped to the epaulette or shirt collar when wearing utility jacket or shirt.

#### **Berets**

24. Berets are not to be worn by any member of the AAFC under any circumstances.

#### Wet Weather Attire

- 25. As AAFC members are not issued with any wet weather items, members in uniform may utilise the following wet weather attire sourced privately:
  - a. A plain umbrella of sober colour.
  - b. A raincoat or poncho that is either AFB (or similar dark blue), Blue/Grey (former AAFC/AIRTC/RAAF issue), Transparent, Jungle Green, DPU, or any other green-based camouflage pattern.
  - 26. Raincoats are to be in good condition, and worn buttoned up and must only be worn when rain is actually falling.

### Mobiles Phones and Pagers

- 27. AAFC Officers and Instructors may wear one pager or mobile telephone externally on the belt of the uniform, except where safety or WHS requirements preclude this. Such items may not be worn on any form of Ceremonial Dress.
- 28. Cadets may wear one pager or mobile telephone with the approval of local commanders.
- 29. Where a AAFC member is acting as a Duty Member on a AAFC activity, that duty mobile telephone may be worn in addition to existing mobile telephones.

#### Cosmetics

30. Female cadets may wear conservative make-up and cosmetics, appropriate to their age, provided it is conservative and applied in moderation, and is appropriate to the uniform and military environment. Nail polish must be neutral or pale and of the same colour throughout. Female Officers, Instructors and senior female cadets are to monitor the make-up and cosmetics worn by female cadets and if they are deemed not appropriate for the uniform or environment, they are to ask the cadets concerned to adjust their makeup.

# Wearing of AAFC Uniform by Amputees

31. Amputees should wear the AAFC Uniform in a neat fashion, as is suitable and appropriate for them. Uniform items may be altered to remove the surplus piece(s), so as to give a professional appearance.

### Ceremonial Parades

- 32. On ceremonial parades, the officer responsible for mounting the parade may direct that participants remove items such as cufflinks and watches.
- 33. Name badges may be worn by all cadets and Instructors and Officers on all ceremonial occasions.

### **Earrings**

34. Female members may wear gold, silver, clear stone or pearl studs, of 4mm or less in diameter (one in the lower hole of each ear lobe) or plain sleepers, either gold or silver colour, of 10mm diameter (one in the lower hole of each ear lobe). To be designated a sleeper; the ring must be able to rotate fully through the hole in each ear lobe.

# **Necklets and Chains**

35. Visible necklets or chains are not permitted when in uniform.

### Rings

36. Members, when in uniform or on duty, may wear a maximum of four rings on no more than two of the eight fingers. Such rings are to be of a subdued appearance and design and of a moderate size.

### Watches and Cufflinks

37. Wrist watches of a subdued colour and practical design may be worn when in uniform or on duty, except when safety, operational or ceremonial factors dictate otherwise. Members may wear cufflinks of plain or suitable military design with uniform.

### Tie Bars

38. Tie bars or pins of a plain gold or suitable RAAF or ADF design may be worn with Service Dress 1B as an optional item, except where safety or operational factors dictate otherwise. Tie bars and pins are to be positioned 8cm down from the top of the pocket flap. These items are not to be worn at ceremonial events.

### **Charity Badges**

39. Members may wear on their uniform, badges, tiepins, poppies etc sold by recognised charitable institutions such as Legacy and the RSL. Such items are only to be worn on the designated Memorial Day. The charity badge is to be positioned on the lower left pocket flap or if in the form of a flower, the stem is to be placed through the button hole of the left pocket flap. Such items are to be removed if the member is required to participate in ceremonial or representative activities, unless the items are an integral part of the event, eg rosemary sprigs on ANZAC Day.

### **ANNEXES**

A. Grooming Instructions – Male Members

B. Grooming Instructions - Female Members

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# **AAFC MANUAL OF DRESS**

#### **CHAPTER 9**

# TATTOOS, BRANDING, BODY PIERCING AND MUTILATION

#### **Amendment List**

Amendment	Comment	Date	Authority
Initial Issue	Approved AAFCEC	13 Dec 13	DGCADETS-AF

#### INTRODUCTION

- Tattooing, branding, body piercing and mutilation are an increasingly common occurrence in today's society. Tattooing and body piercing have exploded in popularity and now touches all segments of our society. While branding remains less popular, it is common in some socio-cultural groups. Notwithstanding these changes, the AAFC is a professional organisation with a military flavour, and therefore all members hold a requirement to maintain a sharp, professional image to the public; we simply cannot be guided solely by social trends and fashion.
- Contemporary Australian society is diverse and, as a Commonwealth agency, the AAFC is subject to anti-discriminatory legislation. Notwithstanding these considerations, the AAFC is to the public often WHS and our duty of care, the genuine danger that some piercings can have around defence equipment, aircraft, weapons and in the field. Historically, Cadets, Instructors and Officers in the AAFC have always understood these requirements, and accepted that such practices must wait until such time as they cease to be a uniformed member of the AAFC.

#### TATTOOS AND BRANDING

3. It is noted that all Australian States and Territories have strict age restrictions on tattoos and branding. Therefore, the vast majority of AAFC cadets are not able to purchase tattoos and brandings in a legal

#### Restrictions

- 4. AAFC members must not display tattoos or brands if they:
  - are on the face (excluding the scalp, ears or neck), except for religious and/or cultural reasons as provided for in Paragraph 5. Tattoos and/or brands are permitted on other parts of the body, whether openly visible or covered by clothing;
  - are extremist, affiliated with, depicting, or symbolising extremist philosophies, organisations, or activities. Extremist philosophies, organisations, and activities are those which advocate racial, gender or ethnic hatred or intolerance; advocate, create, or engage in illegal discrimination based on race, colour, gender, ethnicity, religion, or national origin; or advocate violence or other unlawful means of depriving individual rights:
  - are sexist, that advocate a philosophy that degrades or demeans a person based on gender;
  - d. are racist, that advocate a philosophy that degrades or demeans a person based on race, ethnicity, or national origin;
  - e. advocate illegal drug use:
  - undermine the dignity and authority of the AAFC, including excessive, openly visible tattooing and branding; or
  - g. are likely to be regarded as offensive by a reasonable person.

### Religious and/or Cultural Practices

5. If for religious or cultural reasons, a serving member seeks to obtain tattoos or brands on the face (excluding the scalp, ears or neck), they are to seek written permission in advance from DCDR-AAFC via their OC. A waiver will not be granted in the case of offensive tattoos and brands detailed in Paragraph 8, and waivers may specify that an individual cannot be employed on representational duties.

### Visible Tattoos and Branding on Enrolment as a Cadet

As a person is ineligible to join the AAFC as a cadet if over 18 years of age, tattoos or branding can only be legally purchased with parental consent. Upon seeking to be enrolled in the AAFC as a cadet, applicants who have tattoos and/or brands are to be informed that such markings may preclude them from joining the AAFC if they are deemed unacceptable or offensive. The recruiting CO may seek guidance from the relevant WGWOFF.

### Visible Tattoos and Branding on Appointment as Instructor or Officer

- Upon seeking to be appointed in the AAFC as an Instructor or Officer, applicants who have tattoos and brands are to be informed that such markings may preclude them from joining the AAFC if they are deemed unacceptable or offensive. The local OC is to assess such instances on a case-by-case basis and submit their recommendation to DCDR-AAFC as part of the application proce
- Consideration of a candidate with tattoos or brands will be made in recognition of their religious beliefs and/or ethnic background. Tattoos and brands should not bring undue attention to the member, nor should they be viewed as a disfigurement or otherwise offensive as detailed in Paragraph 4. Certain candidates with visible tattoos or brands may be advised of their ineligibility for representational duties.

### **BODY PIERCING**

- The process of body piercing is not prohibited in the AAFC, however, the wearing of associated body jewellery when in uniform or employed in or visiting a safety critical area is not permitted, for Instructors, Officers or Cadets These areas include
  - a. around all aircraft and airfields:
  - b. around any ADF equipment;
  - c. during formal or social PT sessions;
  - during any weapons training; and
  - e. on any field activities.
- 10. Female members are permitted to have their ears pierced and wear earrings IAW Chapter 8 Paragraph 36 of this Manual. Any other type of body jewellery is to be removed when wearing any form of uniform. The wearing of body piercing jewellery during all AAFC activities is a breach of WHS guidelines in circumstances where it may create a risk of injury.

### **BODY MUTILATION**

- 11. Intentional mutilation of any part of the body is prohibited by the ADF, and therefore cannot be permitted by those that wish to wear an ADF specifically RAAF/AAFC uniform. Mutilation is defined as the intentional radical alteration of the body, head, face, or skin for the purpose of, or resulting in, an abnormal appearance. Examples of mutilation include, but are not limited to:
  - a. earlobe stretching (enlarged or stretched out holes in ears other than a normal piercing);
  - foreign objects inserted under the skin to create a design or pattern;
  - c. a split or forked tongue:
  - d. intentional scarring on neck, face, or scalp; or
  - intentional burns creating a design or pattern

### Visible Body Mutilation on Enrolment as a Cadet

As a person is ineligible to join the AAFC as a cadet if over 18 years of age, tattoos or branding can only be legally purchased with parental consent. Upon seeking to be enrolled in the AAFC as a cadet, applicants who have tattoos and/or brands are to be informed that such markings may preclude them from joining the AAFC if they are deemed unacceptable or offensive. The recruiting CO may seek guidance from the relevant WGWOFF

### Visible Body Mutilation on Appointment as Officer or Instructor

13. Upon seeking to be appointed in the AAFC as an Officer or Instructor, applicants who have visible body mutilations are to be informed that such markings may preclude them from joining the AAFC if they are

deemed unacceptable. The local OC is to assess such instances on a case-by-case basis and submit their recommendation to DCDR-AAFC as part of the application process.

14. Consideration of a candidate with earlobe stretching should be made such that it will not bring undue attention to the member, and that any jewellery used in the earlobe stretching must be removed while the member is on AAFC activities. Certain candidates with earlobe stretching may be advised of their ineligibility for representational duties.

#### **Bead Implantation**

15. Body bead implanting is a more recent form of body alteration that involves the process of penetrating a person's skin or mucous membrane with a sharp instrument for the purpose of implanting jewellery or other foreign material. Specifically designed stainless steel or Teflon is inserted under the skin to give a 3D effect to the selected area or to enhance existing tattoo work. Bead implantation carries the same health risks and reputation management issues as body mutilation and is prohibited in the AAFC.

### Visible Bead Implants on Enrolment or Appointment

16. Applicants are to be advised that they may not be deemed suitable for entry to the AAFC unless they obtain professional help to have the bead implants removed at their own expense.

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### AAFC MANUAL OF DRESS CHAPTER 10

# UNIT LOGO, PATCHES, CAPS AND SHIRTS

#### Amendment List

Amendment	Comment	Date	Authority
Initial Issue	Approved AAFCEC	13 Dec 13	DGCADETS-AF
1.	Clarification of Baseball Cap design	27 May 14	

#### **UNIT LOGO**

- 1. The design of a Unit Logo must meet the following criteria:
  - a. it is not to contain distasteful language
  - b. it is not to contain bright or fluorescent colours:
  - c. it is not to contain tasteless or inappropriate material;
  - d. it is not to be similar to any existing RAAF or AAFC badges;
  - e. it is not to contain any representation of any commercial or political logo;
  - f. it is not to contain any personal likeness, living or deceased;
  - g. it may contain Civic insignia provided approval for their use has been obtained from the relevant Civic authority and the insignia are not to be modified or altered in any way;
  - h. any mottos must be in English and relevant to a youth development organisation (Excepting that Civic insignia that contain mottos in Latin or other languages are allowable, as Civic insignia cannot be altered);
  - i. it should be linked to any existing heraldry on approved Unit Banners;
  - j. it is not to contain the RAAF or AAFC eagle;
  - k. any use of a bird or animal need to be linked to the specific areas of the Unit;
  - I. the Southern Cross may not be used as the main feature, however, it can be used as a background or minor feature in the design;
  - m. it needs to have some relevance to the Unit or Wing; and
  - n. HQAAFC logos may include the RAAF or AAFC Eagle and the Southern Cross as they represent the AAFC as a total organisation and are reflected in the AAFC Crest.
- 2. A Unit Logo may be used on Unit Patches, baseball caps, shirts and plaques.
- 3. Unit Logos will only be approved for Directorates, Wings, Squadrons and Specialist Flights. Flights, sections etc within Squadrons are not eligible to apply for a Unit Logo.

### **UNIT PATCHES**

- t. Units may use an approved Unit Logo on circular or rectangular Patch designs. These designs must use the same approved Unit Logo.
- 5. The approval process for Unit Patches can be found in Paragraphs 31 to 33.

# Circular Patch Designs

- 6. Circular Patches have not been approved for manufacture from 01 May 11. However, circular Patch designs may be used for use of Unit baseball caps, shirts and plaques.
- 7. If a circular Patch is approved before 01 May 11, it may be worn on:
  - a. Old style DPU (2cm below the right shoulder seam); and
  - b. Flying Dress.
- 8. Circular Patch designs are to be 8cm in diameter and must contain the words 'AUSTRALIAN AIR FORCE CADETS' and the Unit Title around the border. The correct wording for a Unit title is either:
  - a. '998 SQUADRON' where the Squadron has not been granted 'City of' status; or
  - b. '998 (CITY OF BROKEN HILL) SQUADRON' where the Squadron has been granted such permission; or
  - c. '999 (CEREMONIAL) FLIGHT' in the case of a Specialist Flight.
  - 9. Upper case must be used for all word contained in the design.
  - 10. An example of an approved circular design is:



### Rectangular Patch Designs

- 11. Rectangular Patches may be worn on:
  - a. Old style DPU (10cm below the right shoulder seam);
  - b. DPU-NIR: and
  - c. Polar Fleece Jacket.
- 12. Rectangular Patches are to be 8cm wide and 5cm high. The Patch should have the Unit number on the left border and SQN (or FLT) on the right border in vertical writing. Wing HQs may have 'HQ' on the left and '9WG' (for example) on the right. The design must have the words 'AUSTRALIAN AIR FORCE CADETS' in upper case, incorporated into the design. Squadron with 'City of' names may incorporate the name into the Patch as an option.
- 13. Units may also produce a 'field' version of the Unit Patch. There are two ways to produce a field version:
  - a. The background is to be in disruptive camouflage pattern with stitching in appropriate colours to reflect the design while still maintaining a Patch suitable to be used in camouflage drills and other AAFC training requirements; or
  - b. The background should be in khaki/drab with stitching in appropriate colours to reflect the design while maintaining a Patch suitable to be used in camouflage drills and other AAFC training requirements.
- 14. Examples of approved colour and DPU rectangular Patches are shown below:





### UNIT BASEBALL CAPS

- 15. Units must use the approved Unit Logo on Unit baseball caps. It is suggested that the approval circular Unit Logo is used on Unit baseball caps.
- 16. The approval process for Unit baseball caps can be found in Paragraphs 31 to 33.

### General Criteria

- 17. The general criteria applicable to the design of Unit baseball caps are:
  - a. they should reflect good taste and not contain any offensive images or words;
  - b. they should be of a reasonably subdued colour and pattern; and

c. they are to be suitable for wear with the AAFC uniform.

### Specific Criteria

- 18. Cap Design and Layout. The shape and size of caps should reflect the design of a standard baseball cap. Beanies and 'giggle hat' versions are not acceptable. The approved Unit logo should be positioned in the centre of the front of the cap. A maximum of two rows of characters, not exceeding 1cm in height, is permitted on the front and back of the cap, if space permits. The only titles which may be embroidered on the cap are Unit title, Unit appointment (if applicable) and individual name. Nicknames are permitted provided they are not of an inappropriate nature.
- 19. Colours of Unit Baseball Caps. Unit Baseball Caps are to be dark blue in colour consistent with the AAFC Baseball Cap. Caps of a two-colour design may be approved provided the shades used blend harmoniously. Caps may also have a peak which is of a different material to the crown. Additionally, a piping of a different colour around the peak and crown of the cap is permitted as part of the overall design. Caps of a multi-coloured design or those incorporating patterns which are considered garish (eg featuring harlequin or grand prix striped) will not be approved for wear.
- 20. Logo Size. If the approved circular logo is used, it is not to exceed 8cm in diameter. If the approved rectangular logo is used, it is not to exceed 8cm wide and 5cm high.

#### **UNIT SHIRTS**

- 21. Units must use the approved Unit Logo on Unit polo shirts and t-shirts. It is suggested that the approval circular Unit Logo is used on Unit shirts.
- 22. The approval process for Unit shirts can be found in Paragraphs 31 to 33.

#### General Criteria

- 23. The general criteria applicable to the design of Unit shirts are:
  - a. they should reflect good taste and not contain any offensive images or words; and
  - b. they should be of a reasonably subdued colour and pattern.

### Specific Criteria

- 24. Polo Shirts. Polo shirts may be manufactured in a single colour or two colours. Where polo shirts have two colours, the shades must blend harmoniously.
- 25. T-shirts. T-shirts are permitted, but must be manufactured in a single colour.
- 26. Use of approved Unit Logo. Approved Unit Logos may be worn on both polo shirts and t-shirts over the upper left breast. No other embellishments are permitted.
- 27. Use of Rank Insignia on Polo Shirts and T-shirts. As Unit shirts are not an official part of the AAFC Order of Dress, rank insignia is not to be worn on these garments.
- 28. Wearing of Unit Shirts with AAFC Uniform. As Unit shirts are not an official part of the AAFC Order of Dress, they are not to be worn with parts of the AAFC Uniform under any circumstances.

#### GENERAL RULES CONCERNING UNIT CLOTHING

### Provision and Issue of Patches, Caps and Shirts

29. As Unit Patches, baseball caps and shirts are not official items of AAFC uniform, they are not to be purchased from public funds, but are to be provisioned, when required, from non-public sources such as Wing and Squadron accounts etc. It should be noted that where Patches, baseball caps and shirts are sold to members, there is no legal basis for compelling members to make these purchases. For this reason, the AAFC baseball cap is to be provided as an alternative to Unit baseball caps.

### Wearing of Unit Insignia by Civilian Personnel

30. At the CO's discretion, civilian instructors posted to a Unit or Wing are permitted to wear Unit Patches, caps and shirts in the workplace in accordance with the guidelines applicable to AAFC personnel of the same Unit.

#### APPROVALS

- 31. To gain approval of a design (generally a Patch), Units are to complete the Unit Patch Submission Template found in the AAFC Resource Centre and submit to their WGWOFF. Directorates are to send their submission to WOFF-AAFC.
- 32. To gain approval for Unit clothing (shirts, caps etc), Units are to complete the Unit Clothing Submission Template found in the AAFC Resource Centre and submit to their WGWOFF. Directorates are to send their submission to WOFF-AAFC.
- 33. Both submission templates include the criteria for the design and an approvals matrix.

### COURSE, COMMEMORATIVE AND SOUVENIR CLOTHING

### Course Shirts

- 34. Course polo and chambray style shirts may be produced at the conclusion of a promotion course, specialist course or competition. These garments are not to be worn as undershirts with DPU, or with any AAFC Order of Dress.
- 35. Course shirts are not to contain the words 'Australian Air Force Cadets, 'AAFC', 'Royal Australian Air Force' or 'RAAF'. They may contain the geographical name of the Base, e.g. 'Amberley', but not 'RAAF Amberley'. They may also contain the course descriptor, e.g. '2/2013 Cadet Warrant Officer Course. Names of Wings and Squadrons are also allowable (without 'AAFC').
- 36. Course shirts are to be approved by Wing OCs after vetting by WGWOFFs. Offensive language and inappropriate images are not to be used. WGWOFFs are to maintain a register of approved course shirts.

### Commemorative and Souvenir Clothing

- 37. Wings and Squadrons are to forward all requests for polo shirts, jerseys and 'corporate' type garments to WOFF-AAFC to check the submission and if necessary, refer it to the AAFC Uniform Committee. If approved WOFF-AAFC will submit the design direct to CB-AF for approval with a copy to the WGWOFF and OC.
- 38. These garments need only be submitted to CB-AF if they contain the words 'AAFC', 'Australian Air Force Cadets, and/or the AAFC Crest. Items which do not contain 'AAFC' etc may be approved by Wing OCs as per Paragraph 36.

### UNCONTROLLED IF PRINTED

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# AAFC MANUAL OF DRESS CHAPTER 11

# RANK INSIGNIA, BADGES AND ACCOUTREMENTS

### Amendment List

Amendment	Comment	Date	Authority
AL-00	Initial Issue - Approved AAFCEC	13 Dec 13	DGCADETS-AF
AL-01	Update to Annex B - WOFF-AAFC	23 Dec 13	DGCADETS-AF
AL-02	Insert at Para 11 - Sate Awards - WOFF-AAFC	29 Jan 14	DGCADETS-AF
AL-03	Update to Annex B - Correction to show that IOCs and OOCs are NOT eligible to wear the First Solo Badge	17 Apr 14	DGCADETS-AF
AL-04	Correction to Para 11 to remove ambiguity - WOFF-AAFC	6 Jun 14	DGCADETS-AF

RANK INSIGNIA

1. The Rank Insignia used within the AAFC can be found in Annex A.

### AAFC BADGES AND ACCOUTREMENTS

- 2. Badges and accoutrements may be worn with AAFC Uniform IAW Annex B of this Manual
- 3. The wearing of all badges and accoutrements with AAFC Uniform is optional, and at the discretion of the individual wearer. No member of the AAFC has the right to direct, coerce or influence another to choose to wear or not to wear their qualifications.

#### Name Badges

- 4. All AAFC Cadets, Instructors and Officers may wear approved name badges. Name badges are to be worn immediately above the right breast pocket of the shirt or jacket.
- 5. The standard AAFC name badge is the gold bar with a AAFC Crest on the left, and the member's name in black writing. A second line of text stating the member's unit or appointment is optional.
- 6. Name badges may be worn by all Cadets, Instructors and Officers on all ceremonial occasions.
- 7. Name badges bearing a Unit Logo in place of the AAFC Crest may be worn with approval from DCDR-AAFC.
- 8. AAFC Instructors and Officers may no longer wear older style silver metal badges with the member's surname in blue text.
- 9. RAAF and other ADF name badges are not to be worn with AAFC Uniform.

### Honours and Awards

- 10. AAFC members may wear approved medals and ribbons in the Australian Honours and Awards Scheme IAW RAAF protocols
- 11. The Australian states and territories have instituted a range of awards to recognise service and achievement of members of state and territory organisations. These include long service and bravery awards for police, ambulance, emergency service and corrective service personnel. Examples of state and territory awards are the ACT Emergency Medal and Cadets WA Long Service Medal. These awards are not included in the Australian system and are not to be worn with official awards on AAFC uniform. State medals may only be worn when the recipient is attending, in either AAFC Uniform or civilian attire, an official function held in the State or Territory that has issued the medal. In this instance, the State Medal is worn on the right breast.

### Duke of Edinburgh Award

- 12. Cadets who have attained a Duke of Edinburgh qualification (bronze, silver or gold) may wear the highest qualification to which they are entitled. The Duke of Edinburgh Gold Brooch is not to be worn.
- 13. Officers and Instructors may wear the gold award only, if entitled
- 14. Duke of Edinburgh badges are to be worn central and immediately above the right breast pocket. When a name badge is worn, the badge is to be 5mm above the name badge. When an ATA badge is worn, the ATA badge is to be offset to the left (outside), and the Duke of Edinburgh Award badge offset to the right (inside).

### **ADF Qualification Badges**

- 15. Members wearing AAFC Uniform may wear any ADF badge or qualification award approved for wearing on the RAAF Uniform IAW AAP 5135,003 (AM1) RAAF Manual of Dress Chapter 18.
- 16. The following guidelines apply to members wearing AAFC Uniform and who are entitled to ADF Brevets and ADFC qualification awards:
  - a. Army and RAN Pilot Brevets. Members or ex-members of Army or Navy aircrew who wish to wear equivalent RAAF insignia on AAFC Uniform are to apply to DCOORD-AF (through HQAAFC) for authority to do so with supporting documentation including authority for the award and appropriate log book supporting data.
  - b. Australian Army Cadet Commendation. May be worn with AAFC Uniform. Entitled members are to provide evidence of qualification to HQAAFC for recording on CadetOne.
- 17. In the event that a AAFC member is entitled to also wear ADF issued awards, these will take precedence and be worn IAW AAP 5135.003 (AM1) RAAF Manual of Dress Chapter 18.

### Medical Badge

- 18. Members who hold the following qualifications may make application through the AAFC Chain of Command for approval to wear the RAAF Medical Badge on their AAFC uniform:
  - a. Bachelor of Medicine and/or Bachelor of Surgery or similar degree that permits registration as a doctor in a State or Territory of Australia;
  - b. A degree in dentistry that permits registration as a dentist in a State or Territory of Australia;
  - c. Bachelor of Pharmacy or equivalent
  - d. A degree majoring in Environmental Health, that is recognised by Environmental Health Australia and permitting the member to practice as an Environmental Health Officer in Australia;
  - e. Is currently practising in a State or Territory of Australia as a general nurse;
  - f. Qualified paramedics presently working as paramedics;
  - g. Other members with formal medical qualifications where approved by the AAFC Uniform Committee.
- 19. The Medical Badge is worn as follows:
  - a. Service Dress (SD) Tunic. The badges are worn on the collars of SD tunics, positioned centrally between the inner and outer edges of the collar with the bottom of each badge 2.5cm above the inner end of the step opening of the lapel. The staff of each badge is to be parallel to the inside (rolled) edge and midway between such edge and the outside edge of the collar.
  - b. Mess Dress (MD) Jacket. On MD jackets, the badges are to be worn on the collars positioned centrally between the inner and outer edges of the lapel, with the bottom of each badge 2.5cm above the inner end of the step opening of the lapel. The staff of each badge is to be parallel to the inside (rolled) edge and midway between such edge and the outside edge of the collar.
  - c. Mess Dress (Tropical) Shirt. When MD Tropical is worn (white short-sleeve shirt), the badges are positioned diagonally on the collars of the shirt.
  - d. Rank Slides Officers of Cadets. The badges are worn on the appropriate 'AAFC' rank slides on the shoulders of all shirts, dresses, utility jackets, sweaters, cardigans and overcoats. Positioned so that the bottom of the staff of the badge is 1cm above the top (inner) row of rank braid with the staff centred parallel to the slide. For ranks above WGCDR(AAFC), where there is insufficient space above the rank braid to position the badge in this manner. It is positioned on the rank braid so that the top of the crown of the badge is 5 mm from the edge of the top (inner) row of rank braid.
  - e. Rank Slides Instructors of Cadet. The badges are worn on the appropriate colour 'AAFC' rank slides on the shoulders of all shirts, dresses, utility jackets, sweaters, cardigans and overcoats. Positioned so that the top of the crown of the badge is 5mm from the top edge of the rank slide.

### RAAF Chaplain Badge

20. May only be worn by those members ordained as Ministers of Religion by RACS in their respective denomination, and who are posted to a Chaplain appointment within the AAFC.

### Awarding of Flying Badges

- 21. The process for awarding Flying Badges is as follows: The process for awarding Flying Badges is as follows:
  - a. Cadets A certified true copy of their log book is to be sent to the FLTCDR of the respective Wing Flying Training Flight for verification. The FLTCDR is to confirm to the cadet, the cadet's CO and Wing SOMS that the award has been issued. The Wing is to promulgate in Wing RIs and enter into CadetOne;
  - b. IOCs/OOCs A certified true copy of their log book is to be sent to the respective DD in ATD or to DAT for verification. ATD is to confirm to the staff member, Wing SOMS and SOPERS at HQAAFC that the award has been issued. The qualification is to be promulgated in National RIs and SOPERS is to enter into CadetOne.

# Individual Proficiency Badge (IPB)

22. The details and criteria for awarding of the IPB is contained in AAFC SI(OPS) 4-1 - Individual Proficiency.

### **ANNEXES**

A. AAFC Rank Insignia

B. AAFC Badges and Accoutrements



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# AAFC MANUAL OF DRESS

**CHAPTER 12** 

# AAFC SCALES OF ISSUE

SCALE C9/1 - AAFC CADETS

#### **Amendment List**

Amendment	Comment	Date	Authority
Initial Issue	Approved AAFCEC	13 Dec 13	DGCADETS-AF

### **LEGEND**

- A All Cadets.
- B All Cadets except CUO and CWOFF.
- C CUO and CWOFF only

### LEGEND SUPPLEMENT

- a Not issued in tropical areas.
- b In tropical areas, only short sleeve shirts are issued.
- c Male only.
- d Female only.
- e In tropical areas, the Sweater Lightweight is issued. In other areas, Commanders of Wings may direct which version is to be issued.

### NOTES

- 1. Qualification badges and additional combat clothing will be issued to entitled cadets by local AAFC Squadrons.
- 2. Tropical areas within Australia are those areas north of the Tropic of Capricorn.
- 3. AAFC Cadets may purchase from ADF and RAAF clothing stores replacements for those items issued under this scale except for the combat clothing items. All such purchases are subject to the following conditions:
- a. Stocks available for PAF and Reserve personnel are not adversely affected;
- b. The purchases are only for reasonable personal use and in quantities that reflect this;
- c. All such purchases are to be made through a liaison Officer, appointed by each Squadron, who is to check and approve the items and quantities requested and arrange with the clothing store for the payment and delivery to be effected on a consolidated, not individual, basis; and
- d. Additional purchases of 'off the shelf' clothing and accoutrements will be charged at the standard Air Force clothing price. Additional special measure clothing will only be provided if the garments originally issued are unserviceable and are certified as such by the Squadron Commander. Such items will only be supplied in quantities matching the entitlements in this scale. Standard prices will also apply to these items.
- 4. The clothing issues are to be recorded in the personal or public clothing areas of the member's Clothing Record (as required).
- 5. All AAFC personnel, including Instructors (non-PAF or AR), unable to be kitted from stock are entitled to Special Measure where approved by the relevant Wing AFLO.
- 6. 'LEGEND' and 'LEGEND SUPPLEMENT' are to be used in conjunction to determine the entitlement.

### Service Dress - Air Force Blue

ITEM NAME	LEGEND ISSUE QUANTITY		
	Α	В	С
Belt, SD Trousers	1		
Hat SD (complete with appropriate Hat Badge)			1
Hat Fur Felt Khaki Broad Brim (complete with Puggaree, Chinstrap, and	1		
appropriate insignias)			
Insignia, Rank Shoulder AAFC Cadet	2 pair		
Insignia, Service Hat SD			2
Necktie, SD (elastic or plain)	1a		
Shirt, Blue/White Long or Short Sleeve	2b		
Shoes, Patent Leather	1 pair		
Slacks, Womans SD Heavyweight or Lightweight	1d		
Socks, Black SD or Black SD Winterweight	1e		
Sweater, SD Heavyweight or Lightweight	1c		
Trousers, Mans SD Heavyweight or Lightweight	1c		
Disruptive Pattern Uniform			

Boots, Black ADFC	1 pair	
Coat, Combat DPU (Shirt)	2	
Hat Broad Brim DPU	1	
Insignia, Rank Shoulder AAFC Cadet	2 pair	
Socks, Green Heavyweight	2 pair	
Sweater, DPU	1	
Tag, Identification, Cloth DPU – 'Australian Air Force Cadets'	2	
Tag, Identification, Cloth DPU Eagle – 'Australian Air Force Cadets'	3	
Tag, Identification, Cloth 'Name' DPU	2	
Trousers, Combat DPU	2	

### SCALE C9/2 - AAFC OFFICERS AND INSTRUCTORS

# LEGEND

- A All AAFC Officers and Instructors.
- B Commander AAFC (CDR-AAFC), Deputy Commander AAFC (DCDR-AAFC), AAFC Officers Commanding (AAFC OC) located in non-tropical areas only (no issue for personnel located in tropical areas, ie north of the Tropic of Capricom), and others as authorised by DGCADETS-AF or in his/her absence DDGCADETS-AF.

C Items in this range are issued only to AAFC flying instructors. They are subject to free exchange on condition.

### LEGEND SUPPLEMENT

- a Not issued in tropical areas.
- b In tropical areas, only short sleeve shirts are issued.
- c Male only.
- d Female only
- e In tropical areas, the Sweater Lightweight is issued. In other areas, Commanders of Wings may direct which version is to be issued.
- f Items in this category are subject to free exchange on condition.

#### NOTES

- 1. Members of the PAF and RAAF Reserve are not entitled to the additional issue of clothing in this scale apart from the issue of the SD and DPU Shirts. These members are only to be issued with the appropriate AAFC Insignia for the duty.
- 2. AAFC Qualification badges will be issued to entitled members by local AAFC Squadrons.
- 3. Tropical areas within Australia are those areas north of the Tropic of Capricorn.
- 4. AAFC Officers and Instructors may purchase from ADF and RAAF clothing stores replacements for those items issued under this scale and the clothing in Scale C9/3 only as per the conditions of issue stated in Scale C9/3. This does not apply to DPU and flying clothing (and accoutrements). Additional special measure clothing will only be provided if the garments originally issued are unserviceable and are certified as such by the Squadron Commander. Such items will only be supplied in quantities matching the entitlements in this scale. Standard prices will also apply to these items.
- 5. All clothing items designated as SD (Service Dress), including accoutrements, in this scale (except for Khaki Hat and AAFC Officer or Instructor Shoulder Rank) may be exchanged at no cost to Instructors and Officers that have had five years of continuous service. This does not apply to the 1A SD uniform, including accoutrements, where the qualifying period for free exchange by entitled personnel is ten years of continuous service. This ongoing entitlement is retrospective although current personnel only have an entitlement for one issue of the clothing irrespective of previous time served. This qualifying period restarts from the date of the clothing issue.
- 6. The clothing issues are to be recorded in the personal or public clothing areas of the member's Clothing Record (as required).
- 7. All AAFC personnel, including Instructors (non-PAF or AR), unable to be kitted from stock are entitled to Special Measure where approved by the relevant Wing AFLO.
- 8. 'LEGEND' and 'LEGEND SUPPLEMENT' are to be used in conjunction to determine the entitlement.
- 9. If the member is qualified or entitled to wear Air Force (RAAF) Badges or Embellishments he/she may do so. Items may be issued to qualified/entitled of presentation of their PMKEYS documentation, which will show the member's entitlement. Quantities are not to exceed the member's entitlement to Shirt SD or Uniform SD.

### Service Dress - Air Force Blue

ITEM NAME	LEGEND ISSUE QUANTITY			
	Α	В	С	
Belt, SD Trousers	1			
Hat SD	1			
Hat Fur Felt Khaki Broad Brim (complete with Puggaree and Chinstrap)	1			
Insignia, Rank Shoulder Air Force Blue AAFC (Officer or Instructor)	2 pair			
Insignia, Service Hat SD	2			
Necktie, SD (elastic or plain)	1a			
Shirt, Blue/White Long or Short Sleeve	2b			
Shoes, Patent Leather	1 pair			
Slacks, Womans SD Heavyweight or Lightweight	1d			
Socks, Black SD or Black SD Winterweight	2 pair			
Sweater, SD Heavyweight or Lightweight	1e			
Trousers, Mans SD Heavyweight or Lightweight	1c			
Uniform, SD Complete with:				
Button, Insignia Gold Large		4		
Button, Insignia Gold Small		4		
Fastener Pin or Ring		8		

### Flying Clothing

, , , , ,		
Boots, Flyers	1 pair f	
Gloves, Flyers	1 pair f	
Jacket, Flying	1f	
Suit, Flyers Lightweight	1f	

# **Disruptive Pattern Uniform**

ITEM NAME	LEGEND ISSUE QUANTITY		
	A	В	С
Boots, Black ADFC	1 pair		
Coat, Combat DPU (Shirt)	2f		
Hat Broad Brim DPU	1f		
Insignia, Rank Shoulder AAFC Cadet	2 pair f		
Socks, Green Heavyweight	2 pair f		
Sweater, DPU	1f		
Tag, Identification, Cloth DPU – 'Australian Air Force Cadets'	2f		
Tag, Identification, Cloth DPU Eagle – 'Australian Air Force Cadets'	3f		
Tag, Identification, Cloth 'Name' DPU	2f		
Trousers, Combat DPU	2f		

### SCALE C9/3 - AAFC OFFICERS AND INSTRUCTORS

# OPTIONAL ITEMS LEGEND

- A May be purchased by any AAFC Officer/Instructor.
- B Male Officer/Instructor only.
- C Female Officer/Instructor only.
- D Officers only
- E Officers, WOFFs and SNCOs only.
- F CUOs and CWOFFs on graduation.

NOTES

- 1. AAFC Officers and Instructors may purchase from ADF and RAAF clothing stores replacements for those items issued under Scale C9/2 and those optional items listed in this scale. This does not apply to combat and flying clothing (and accourrements). All such purchases are subject to the following conditions:
  - a. Stocks available for PAF and Reserve personnel are not adversely affected;
  - b. The purchases are only for reasonable personal use and in quantities which reflect this;
  - c. All such purchases are to be made through a liaison Officer, appointed by each Squadron, who is to check and approve the items and quantities requested and arrange with the clothing store for the payment and delivery to be effected on a consolidated, not individual, basis; and
  - d. 'Off the shelf' clothing and accoutrements approved for purchase by AAFC Instructors and Officers will be charged at the standard Air Force clothing price. However, if optional special measure clothing is required, then the member must pay the full price as quoted by the supplier and any other associated costs.
  - e. The 'O' indicator in the 'Legend Issue Quantity' field denotes that these items are an optional item for purchase against the applicable Legend only.
- 2. RAAF embellishments and insignia may be purchased, in reasonable quantities for personal use, by AAF Officers and Instructors, if they qualify for the award of such items during PAF and Reserve service and this entitlement to wear them is ongoing.

### Service Dress - Air Force Blue

ITEM NAME	LEGEND ISSUE QUANTITY					
	Α	В	С	D	Е	F
Cap, Garrison	0					
Cardigan, Womans			0			
Hat, SD Walking Out			0			
Jacket Utility SD	0					
Overcoat. Lightweight	0					
Raincoat, Dark Blue	0					
Skirt, Womans SD Heavyweight			0			
or Lightweight						
Shoes, Womans, Court, Black			0			
Uniform, SD (and accoutrements)	0					

### **Tropical Dress**

Anklet, Womans		0		
Dress, Womans SD Blue/White		0		

### **Mess Dress**

Cold Weather		0		
Warm Weather			0	0
Tropical			0	0

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